



當代迷你倉

Newswood Ltd.

葵涌打磚坪街 40-42 號松林工業大廈 9 樓

Tel: 21561988 Fax: 34991381 Web site: www.timemini.com

Notice Of Termination Service (終止服務通知書)

被許可人資料 Licensee Information

許可協議証號碼 License Agreement No. : _____

Licensee Name 被許可人名稱 : _____

Tel 電話 : _____ Email 電郵 : _____

Termination Day 終止服務日期 : _____

終止服務: 迷你倉/文件櫃/信箱須於到期日最少七日前/工作間和其它須於到期日最少一個月前書面通知終止本協議。

客戶在遞交此表後, 必須電話聯絡本公司同事作確認 (電話 :21561988), 一經確認後, 此終止服務通知書方為有效。

After submitted this form, Client must call our staff for confirmation of receipt by phone (Tel :21561988). This notice of termination service form will be effective once we confirm the receipt of your form.

確認清空日期和交回智能卡日期

1.) 客戶須於清空當日通知本公司並交回智能卡給本公司職員。如客戶未能當面交回智能卡, 可將智能卡放於大廈業主信箱並致電本公司查收。請留意, 費用會計算到清空的日期或本公司收回智能卡的日期為準 (以遲者為準)。

Please inform us and return your access card to our staff on the clearance day. If you cannot return the access card to our staff, you can put it into our mailbox and call us to pick it. The fee is charged till the latest one among these two days (the clearance day and the day our staff get back the access card).

2.) 逾期清空者額外須付每天\$50 元作為逾期保管費

If there is any goods left after the clearance day, an additional \$ 50 per day will be applied as a hosting fee.

3.) 有關按金只退回給被許可人的銀行戶口;

Deposit will be refunded to the licensee's bank account only;

簽名 Signature: _____

Termination Service 終止服務項目:

(Please put a "X" in the suitable area 請在所須停止服務的方格上填上“ X ”)

Store Rental service 租倉服務	單位號碼 Unit No. _____	()
Cabinet Rental service 文件櫃服務	櫃號碼 No. _____	()
Post box service 信箱服務	信箱號碼 No. _____	()
Trays Rental service 金屬架租用服務	數量 no. _____	()
Other, please specific 其它, 請註明: _____		
Reason 終止原因:		

Note 附註:

(Licensee Signature 被許可人簽署)

Date: _____

(Name in BLOCK LETTERS (簽署日期)

簽署人姓名正寫)

Please email completed form to info@timemini.com or fax it to 34991381

請電郵完成表格至 info@timemini.com 或傳真到本公司號碼 34991381

cCompany Chop / ID card No
客戶公司蓋印或身份証號碼: